

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
RE-ORGANIZATION MINUTES
JANUARY 2, 2013**

Township Administrator Thomas E. Antus calls the meeting to order at 6:33 p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2012.

Oath of Office administered to Committeewoman Nancy A. Grbelja and Committeeman Gary Dorfman by Freeholder Lillian Burry with the assistance of Freeholder Gary Rich.

ROLL CALL: Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – present. Committeewoman Grbelja. Also in attendance – Attorney – Bob Munoz, Township Administrator – Thomas E. Antus, Municipal Clerk – Maria Dellasala and Deputy Municipal Clerk – Kathleen Hart.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (13-00) Moved C/Kinsey, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES:	C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja
NAYS:	None
ABSTAIN:	None
ABSENT:	None

Motion to adjourn executive session, Moved C/Dorfman, Second C/Kuczinski. ©
Time In 6:34 pm, Time Out 7:22 pm.

Freeholder Lillian Burry states it's a delight to be here this evening, it's been said that Millstone is the next Colts Neck, well Millstone has caught up.

Township Administrator asks for a motion for Mayor:

C/Masci nominates C/Grbelja as Mayor for the year 2013, Second by C/Kuczinski.

C/Masci stats that it has been a honor and privilege to nominate Nancy Grbelja for Mayor, as he recalls he has nominated Nancy before. Nancy has many strengths, she's selfness, hard worker, committed, dedicated and there hasn't been a time when Nancy does not excel, each and every year. She rose to the task during Hurricane Sandy, she was out everyday checking on her residents, Nancy does not have family in Millstone her horses are her family and Millstone Township is her family in every aspect. Everyone who is up here is capable of sitting in the Mayor's seat however Nancy is the best. C/Dorfman states Nancy has done a great job and he applauds all she has done especially with OEM.

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Kuczinski, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

M/Grbelja nominates C/Kuczinski for Deputy Mayor, second by C/Kinsey.

VVOTE:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Dorfman, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: None

C/Kuczinski states he had tough shoes to fill by following C/Kinsey as Deputy Mayor and he is happy to do so. As C/Masci has said Nancy does an outstanding job and no one can take her place.

Statement by newly appointed Mayor:

M/Grbelja states this is her 4th. term – 10th. year serving the residents of Millstone. C/Masci hit the nail on the head, I don't have family my animals are my family and the residents are my family – I drive around the township and check on the residents and horses. I check in on the seniors to make sure they have food and electricity; I absolutely love Millstone Township, its paradise. When I come home I gave a sense of serenity I look at the pastures and see some tranquil area, it can't be beat. The impact of Open Space, Farmland Preservation and horses those are the township and no matter what anyone says I do not hate Santa Claus and we don't kill cats. I have cats and horses. I had never had horses till I answered a call one day on Stillhouse Road then I bought 1 ,2 and now up to 9 horses, this is my home – everyone sitting here and the rest of the residents are my family. I will remain truthful I will never tell you what you want to hear, if you have ATV's put mufflers on them. We argue as a committee but we always come to a consensus. Thank you Freeholders Lillian Burry and Gary Rich for being here this evening. Lillian Burry has been coming for 9 years and has become my friend and mentor. Gary Rich I met 2 years ago and has provided us with help and support. Through the County support system the land on Perrineville Road has become the Perrineville Park. We have purchase property along with the County for Open Space and Preservation. 15-20% of our residents belong to the horse industry. Thank you to our staff - we've made some cuts and the staff has stepped up, they go above and beyond. With the recent storms our DPW employees were out all night long, with no power to our buildings our employees were in trying to help residents, answer any questions. Kathleen Hart was able to get posts on our website throughout the storm. Our professionals – what can I say they are the best. Our volunteers on our boards and commissions, they have the same philosophy as the committee. In 2013 there will be a little change to the agenda, next meeting the County OEM, Sheriff and first responders and Gerry Ricciardi of JCP&L will be here to talk about the crisis of Hurricane Sandy and moving forward. We are going to have some additional meeting set up to discuss better ways moving forward in time of crisis. The Allen House across from the Municipal Building is moving forward with some COAH units, the Baird House is becoming a cultural center. During the second meeting in February we will have a presentation on the Baird House. We are here for you I appreciate your confidence and thank you again for your support.

C/Dorfman thanks all the people that voted for him. We as a committee do not always agree but we always wind up in the right place. We will have more challenges moving forward.

C/Masci states notice the amount of employees here this evening they get a lot done. We appreciate all the County does for us we couldn't do all that we do without your support. We couldn't make everything work without our dedicated boards and commission.

C/Kinsey states a lot has been said tonight and we couldn't get all that we get accomplished without our employees and our volunteers on our boards and commission. We do not have a very big workforce, and Pat Butch; people think she's an employee she's always in the building she puts in a lot of time and energy. Nancy puts in countless hours, she always out there helping however she can. Nancy has a lot of energy she's very passionate. There will some budget issues but we will all get through it, we always get to the right spot. Thank you all for coming out tonight.

C/Kuczinski states he doesn't have anything to add that hasn't already been said. Thank you all for your time and effort, we have to make decision during the storm, I was buried in stuff and the township committee and DPW were out there...a lot of effort was given. It's the first time the County was even over-whelmed. We had conference calls with the Governor's office daily. The residents showed a lot of patience... they had no power and no water some for 14 days. We were on top every step of the way but there is always room for improvement, in communication. Cell phones are great but unless you have a smartphone you were not able to get some of our updates that were posted on our website. The elderly don't usually have cell phones; we need to look at other ways of getting the word out to them.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 13-01 Resolution Appointing Professionals for 2013: Duane Davison, Township Attorney; William E. Antonides, Auditor; Richard Coppola, Township Planner; Steven Sico, Esq., Public Defender, Donna M. Blaze, Affordable Housing Alliance, John D. Draikiwicz, Gibbons P.C. , Bond Counsel; and James G. Aaron, Ansell, Grimm & Aaron, Bankruptcy Counsel
- 13-02 Resolution Appointing Deputy Municipal Clerk, Kathleen Hart, term expires 12/31/13
- 13-03 Resolution Appointing Deputy Registrar of Vital Statistics, Kathleen Hart, term expires 12/31/13
- 13-04 Resolution Appointing Purchasing Agent, Maria Dellasala, term expires 12/31/13
- 13-05 Resolution Appointing Public Agency Compliance Officer, Maria Dellasala, term expires 12/31/13
- 13-06 Resolution Appointing Township Treasurer, Amanda Salerno, term expires 12/31/13
- 13-07 Resolution Appointing Construction Department appointments: Fire Protection Inspector – Patrick Hynes, Plumbing Inspector – Robert Kelly, Building Inspector – Michael Martin and Electrical Inspection – John Helmstetter, terms to expire 12/31/13
- 13-08 Resolution Appointing Township Zoning Officer/Code Enforcement Officer, Patrick Hynes, term expires 12/31/13
- 13-09 Resolution Appointing Assistant Code Enforcement Officer, Irv Siet
- 13-10 Resolution Appointing Recycling Coordinator Thomas E. Antus and Assistant Coordinator Irv Siet
- 13-11 Resolution Appointing Community Development Representative for 2013, Maria Dellasala and Thomas E. Antus, Alternate
- 13-12 Resolution Appointing Monmouth County Transportation Council Representative for 2013, Barry Frost
- 13-13 Resolution Appointing Members to the Millstone Township Veteran's Memorial Council
- 13-14 Resolution Appointing Middlesex County JIF Representative for 2013, Thomas E. Antus and Maria Dellasala, Alternate
- 13-15 Resolution Appointing 911 Coordinator, Michael Kuczinski

- 13-16 Resolution Appointing OEM Coordinator, Michael Kuczinski
- 13-17 Resolution Appointing C/Masci as the Class III member to the Millstone Township Planning Board
- 13-18 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 13-19 Resolution Appointing Members to the Agricultural Advisory Council
- 13-20 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2013
- 13-21 Resolution Appointing Members to the Municipal Alliance Committee's Executive Board
- 13-22 Resolution Appointing Violations Clerk, Dawn Wattai, term expires 12/31/13
- 13-23 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 13-24 Resolution Authorizing Inter-local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 13-25 Resolution Appointing Richard Coppola COAH Representative for 2013
- 13-26 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging, Margaret Patterson, term expires 12/31/13
- 13-27 Resolution Appointing Local Historian, Joanne Kelty
- 13-28 Resolution Adopting the Temporary Budget
- 13-29 Resolution Adopting a Cash Management Plan
- 13-30 Resolution to Authorize the Continuation of Petty Cash Funds for Calendar year 2013
- 13-31 Resolution to Establish Official Depository for Township Funds
- 13-32 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 13-33 Resolution to Authorize Tax Collector to Hold Tax Sale
- 13-34 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector for Calendar 2013
- 13-35 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 13-36 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 13-37 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 13-38 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 13-39 Resolution Authorizing Contract Extension with Vital Computer Resources, Inc.
- 13-40 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 13-41 Resolution Authorizing Contract with Eastern Armored Services Inc
- 13-42 Resolution Authorizing Contract with Action Data Services
- 13-43 Resolution Authorizing Recreation Registration Payments via Internet via Authorized.net LLC
- 13-44 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 13-45 Resolution Appointing Fire Protection Sub-Code Official, Patrick Hynes
- 13-46 Resolution Awarding Contract for Municipal Court Security for 2013
- 13-47 Resolution Appointing Municipal Court Judge Thomas F. X. Foley
- 13-48 Resolution Appointing Plumbing Sub-Code Official, Robert F. Kelley, Jr.
- 13-49 Resolution Authorizing Deer Carcass Removal as per Monmouth County Contract F-95-2012
- 13-50 Resolution Authorizing State Contract Purchase for Gasoline (T-0083) and Diesel (T-1845 Fuel (State Contract #A80909 & #A82763))
- 13-51 Resolution Denying Request for Release of Performance Guarantees for Shelly's School for Dogs, Site Plan No. Z09-01 (Block 57, Lot 33).
- 13-52 Resolution Approval Combined Allotments from New Jersey DOT for Brookside Road and Schoolhouse Road

Motion to adopt, Moved C/Kuczinski, Second C/Masci.

Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: None

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.

Mayor Grbelja appoints the following people to serve as members on the Millstone Township Environmental Commission.

BE IT RESOLVED that Barry Frost and Benny Quaglierini are hereby appointed as members to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2013 and ending December 31, 2015.

BE IT FURTHER RESOLVED that Mayor Grbelja hereby appoints Eric Davis as Chairperson to the Millstone Township Environmental Commission, term expiring December 31, 2013.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Millstone Township Environmental Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

2. Mayor's appointments to the Millstone Township Planning Board.

Mayor Grbelja appoints the following people to serve as members on the Millstone Township Planning Board.

BE IT RESOLVED that Nancy Grbelja shall serve as the Class I member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2013 and ending December 31, 2013.

BE IT FURTHER RESOLVED that Edward Kocur shall serve as the Alternate II member to the Millstone Township Planning Board for a (2) two year term commencing January 1, 2013 and ending December 31, 2014.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

3. Mayor's appointments to the Millstone Township Planning Board, Mayor's Designee.

Mayor Grbelja appoints the following person to serve as the Mayor's designee on the Millstone Township Planning Board.

BE IT FURTHER RESOLVED that Robert Bailey shall serve as the Class I member to the Millstone Township Planning Board at the pleasure of the Mayor, term expires December 31, 2013.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

4. Mayor's appointments to the Millstone Township Board of Adjustment.

Mayor Grbelja appoints the following people to serve as members of the Millstone Township Board of Adjustment.

BE IT RESOLVED, by the Mayor of the Township of Millstone that Steve Morelli and Robert Bailey are hereby appointed as a Regular Members to the Millstone Township Board of Adjustment for four-year term commencing January 1, 2013 and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that a copy of these appointments be forwarded to the Millstone Township Zoning Board of Adjustment and to the appointees.

I HEREBY CERTIFY, the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

5. Mayor's appointments to the Millstone Township Recreation Commission.

Mayor Grbelja appoints the following to serve as members on the Millstone Township Parks and Recreation Commission.

BE IT RESOLVED that Andrew Ferrara is hereby appointed to the Millstone Township Recreation Commission as a regular member for 5 year terms commencing January 1, 2013 and ending December 31, 2017.

BE IT RESOLVED that Christopher Morris is hereby appointed to the Millstone Township Recreation Commission as a regular member to fulfill the unexpired term of Tracey Klehr, term expires December 31, 2014.

BE IT RESOLVED that Peter Kowal is hereby appointed to the Millstone Township Recreation Commission as the Alternate I member to fulfill the unexpired term Christopher Morris, term expires December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

6. Mayor's appointments to the Millstone Township Shade Tree Commission.

Mayor Grbelja appoints the following person to serve as members on the Millstone Township Shade Tree Commission.

BE IT FURTHER RESOLVED that Caryn Ziner is hereby appointed as member of the Millstone Township Shade Tree Commission, for a five (5) year term commencing January 1, 2013 and ending December 31, 2017.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Shade Tree Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

7. Mayor's appointments to the Millstone Township Historic Preservation Commission.

M/Grbelja appoints the following persons to serve as members on the Millstone Township Historic Preservation Commission.

BE IT RESOLVED by the Mayor of the Township of Millstone that Jim Matthews and Diane Blackwell are hereby appointed Class C members of the Millstone Township Historic Preservation Commission for two (2) year terms, term commencing January 1, 2013 and ending December 31, 2014.

BE IT RESOLVED by the Mayor of the Township of Millstone that Bob Garvey is hereby appointed Alt I member of the Millstone Township Historic Preservation Commission for two (2) year terms, term commencing January 1, 2013 and ending December 31, 2014.

BE IT RESOLVED by the Mayor of the Township of Millstone that Marcy Havens is hereby appointed Alt II member of the Millstone Township Historic Preservation Commission for a one (1) year term, term commencing January 1, 2013 and ending December 31, 2013.

BE IT FURTHER RESOLVED that a copy of this appointment is forwarded to the Millstone Township Historic Preservation Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2013.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2013:

Committeeman Kinsey

Liaison of Dept. of Public Works/Building and Grounds/Recycling

Liaison of Finance

Liaison to Board of Parks and Recreation Commission

Committeeman Masci

Liaison of Health, Safety and Welfare

Liaison of Community Newsletter/Web Site/Cable TV

Liaison to Board of Education

Liaison to Municipal Court

Committeeman Kuczinski

Liaison of Office of Emergency Management

Liaison to Fire & First Aid

Mayor Grbelja

Liaison of Personnel

Liaison to County & State Agencies

Liaison to Senior Citizens

Liaison to AG Board

Committeeman Dorfman

Liaison to Drug Alliance

Liaison to Environmental Commission

Liaison to Historic Preservation Commission

Liaison to Economic Development Council

Statement by Committeemen/Committeewoman if they so desire:

TOWNSHIP COMMITTEE MINUTES:

1. December 19, 2012 Regular & Executive Session

Motion to adopt, Moved C/Kinsey, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: None

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 19, 2013, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

PRIVILEGE OF THE FLOOR:

M/Grbelja opens the meeting to the public at 8:24 p.m.

1. Rhonda Anderson – Stony Brook Drive – Speaks about issue she is having with a neighbor that has been going on for 10 years regarding a zoning permit. She has tried to work with officials but she has not been welcome, she is looking for a response and wants to work something out. Administrator Tom Antus tells Ms. Anderson that she will have an answer from our Attorney. Ms. Anderson states that she came here for the same quality of life as everybody else.
2. Marco Mineo – Olde Noah Hunt Road – States that his quality of life is terrible, he has received 7 tickets for steep slopes and buffers, he appealed them in Monmouth County and the overturned 4 of them, and then today he received the same ticket again, he just wants to sell his house and get out of here.
3. Rhonda Anderson - Stoney Brook Drive – states the she is looking for procedural guidelines, Mr. Antus has thrown me out of his office, your laws are not enforced.

M/Grbelja closes the meeting to the public at 8:47 p.m.

Freehold Burry states that she respects anyone who has a complaint and that this is the right forum for your complaint.

Freeholder Rich states that he was a committeeman for 4 terms and appreciates how dedicated this committee is here in Millstone, he thanks Steve Lambros for inviting him here this evening.

M/Grbelja and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/Kinsey, Second C/Kuczinski. © Time Out 8:51 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

January 2, 2013 minutes approved at a Township Committee meeting held on January 16, 2013.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township